

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Leslie Manning
direct line 0300 300 5132
date 22 March 2012

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 2 April 2012 9.30 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Clrs D Bowater (Chairman), M C Blair (Vice-Chairman), L Birt,
Mrs D B Green, D J Lawrence, A Shadbolt and A Zerny

[Named Substitutes:

R D Berry, N B Costin, M A Smith and N Warren]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 23 January 2012 (copy attached).

3. **Members' Interests**

To receive from Members declarations and the nature thereof in relation to:-

- (a) personal interests in any agenda item;
- (b) personal and prejudicial interests in any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7	Certification of Claims and Returns - Annual Report 2010/11	* 13 - 30

To receive the Audit Commission's annual Certification of Claims and Returns report for 2010/11.

8	Audit Committee Update	* 31 - 50
	To receive a report by the Audit Commission on the progress made in its role as the Council's external auditor, any emerging national issues and the current position on the outsourcing of the Audit Practice.	
9	Annual Governance Statement	+ To Follow
	To consider the draft Annual Governance Statement.	
10	Internal Audit Progress Report	* 51 - 60
	To receive an update on the progress of work by Internal Audit for 2011/12.	
11	2012/13 Internal Audit Charter	* 61 - 80
	To consider and endorse the Internal Audit Charter for 2012/13.	
12	Internal Audit Strategy and Annual Audit Plan for 2012/13	* 81 - 96
	To consider the Internal Audit Strategy and Annual Audit Plan 2012/13.	
13	Risk Update Report	* 97 - 118
	To receive an update on the Council's risk position as at March 2012 and consider the proposed Risk Management Strategy for 2012/13.	
14	Tracking of Audit Recommendations	* 119 - 140
	To receive a summary of the high risk recommendations arising from Internal Audit reports together with an outline of how these will be monitored, tracked and reported to the Audit Committee.	